

## [SAMPLE HOLIDAY INVITATION]

Hello everyone,

College Avenue Compact & GEAR UP would like to invite you to our Annual All Staff Holiday Potluck Celebration!

Join us on Friday, December 19th, 2014 from 11am-1pm at the home of [name of host here] to celebrate the holidays and enjoy delicious treats.

Please bring a side dish to share, professional staff will be bringing main dishes and utensils.

And don't forget to bring a wrapped gift and join in the fun as we will be having a "white elephant" game at our potluck! Please remember there is a \$10 gift max. That you can spend on your "white elephant" gift, so shop wisely. For those of you who are not familiar with the "white elephant" game here is a link to get better acquainted with the holiday game we, GU/CAC's play every year:

<http://www.bhg.com/christmas/games/white-elephant-christmas-game/>

Please RSVP no later than Wednesday, December the 19th, 2014.

And please do not forget to nominate a fellow colleague as we will be announcing the Staff of the Quarter awards at the Holiday Staff Potluck! Email your program's Admin. Coordinator for nomination forms.

Hope to see you there!

The College Avenue Compact, GEAR UP, and CHEC professional staff.

**College Avenue Compact & GEAR UP**