

Developing Student Graduation and Career Plans

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July, 2013

NCCEP Conference

San Francisco, CA



Session Objectives

- By the end of the session, participants will be able to:
 - Describe research regarding need for high school and career planning.
 - Detail one way to develop and implement a high school and career graduation plan.
 - Explain potential obstacles to completing graduation plans with all GEAR UP students.
 - List strategies for planning and implementing a comprehensive graduation plan effort with students.
 - Anticipate outcomes of conducting graduation plans with students.

Our Process

- GEAR UP staff and trained volunteers are in the process of meeting **individually** with all GEAR UP cohort students at each of the four Bryan ISD high school campuses.

Our Objective

- Increase awareness of and decision-making skills regarding college matriculation and careers among students and families.



Research

- Research shows that well-defined career goals and plans positively impact a student's decision to persist in college (Hull-Banks, Kurpius, Befort, Sollenberger, Nicpon, and Huster, 2005; Singaravelu, White, and Bringaze, 2005; Tinto, 1993)
- Setting long-term career goals has been found to be positively associated with academic performance (Ting, 1997)
- Unclear career goals has been associated with poor academic performance (Altmaier, Rapaport, and Seeman, 1983).
- College readiness promotes degree completion and attainment of careers that are interesting and satisfying to the student (ACT, 2009).

Components Discussed in the Graduation Plan Meetings

- Transcripts
- Credits
- Class rank
- GPA
- Career goals
- ACT/SAT/THEA
- FAFSA
- Accommodations
- Post-secondary education plans
- Action steps for each student
- Students completed annual survey



Staff Actions

Assistant Director

- Supervise graduation plan process.
- Monitor progress.
- Monitor development of modified graduation plan for students graduating by IEP.
- Assist with training of volunteers.
- Meet with students for graduation plan meetings.
- Gain input from volunteers and staff on process and progress.

Staff Actions

Project Coordinator

- Gain permission from campus principals to pull students out of elective classes.
- Communicate with counselors regarding suggested input for process.
- Train volunteers.
- Develop and provide workshop for parents that parallels information provided to students.
- Meet with students for graduation plan meetings.
- Frequently update campus administration regarding progress.
- Gain input from volunteers, counselors, staff, and principals on process and progress.

Staff Actions

Parent Liaisons

- Schedule students to come for meetings during elective periods.
- Get passes to teachers.
- Document student completion of plans and survey.
- Meet with students for graduation plan meetings.



Staff Actions

Outreach Specialist

- Facilitate meetings:
 - Monitor students
 - Direct students to open staff member or volunteer
 - Ensure students complete survey
 - Send students back to class at completion of plan and survey
 - Manage computers
- Meet with students for individual graduation plan meetings.

Staff Actions

Texas A&M University Student Worker

- Meet with students for graduation plan meetings.
- Assist with scheduling students and pass distribution.
- Develop modified graduation plan for students graduating by IEP.



Staff Actions

Texas A&M University Student Worker – Data Emphasis

- Facilitate meetings:
 - Monitor students
 - Direct students to open staff member or volunteer
 - Ensure students complete survey
 - Send students back to class at completion of plan and survey
 - Manage computers



Volunteer Actions

Doctoral Counseling Psychology Student Volunteers

- Participate in GEAR UP training.
- Meet with students for graduation plan meetings.
- Provide feedback to Coordinator, Evaluator, and Assistant Director.



How we did it...

- Rudder High School
 - Mondays, 8:00 – 12:00
 - Wednesdays or Thursdays, 12:00 – 3:45
 - Occasional Fridays, 12:00 – 3:45
- Bryan High School
 - Tuesdays, 8:00 – 3:45 (first 5 weeks)
 - Tuesdays, 8:00 – 12:00 (weeks following)
 - Wednesdays, 12:00 – 3:45
 - Occasional Fridays, as scheduled
- Mary Catherine Harris
 - One day, 8:00 – 4:00
- Bryan Collegiate High School
 - Three days, 8:00 – 4:00



How we did it...

- One staff facilitated
- 2 - 7 staff members meeting at a time
- 1 – 3 doctoral volunteers meeting at a time





Graduation Plan Document Students Graduating by IEP



Graduation Plan for GEAR UP Students

Name _____	ID# _____	Date: _____	Facilitator's Name: _____
High School Graduation Plan		College Access Programs	
Graduation Date: _____ Graduating By IEP _____ Aging Out at 21 _____ Class Rank _____ GPA _____ Dates that transcript was reviewed: _____		Career choice: _____ Name of program: _____ Research program: Yes No Proposed date of enrollment: _____ Application deadline: _____ Proposed date of graduation: _____ Talked to Office of Disability Services: NA Y N	
Action Steps for High School Graduation		Community College	
Graduation Checklist		Career choice: _____	
Type of TAKS taken: Accommodated Alternate Modified Dates Passed EXIT TAKS: SS _____ M _____ S _____ ELA _____ Earn Appropriate Credits: Y N 90% Attendance Requirements: Y N Dates Viewed Career Cruising: _____ Visited the Go Center: Y N Proposed Date of FAFSA/TASFA Completion: _____		Name of community college(s): _____ Research community colleges: _____ Yes _____ No Proposed date of enrollment: _____ Application deadline: _____ Proposed date of graduation: _____ Continue Education: Y N Not Sure Contact Recruiter: Y N THEA exempt: Y N Evidence by: TAKS SAT/ACT Date to sign up for THEA/Acuplacer/Compass/ASSET: _____ Talked to Office of Disability Services: NA Y N	
Support and Living Checklist		University	
Met with DARS for supports: Y N Research Social Security/Medicaid supports: Y N Contacted BVCIL for support: Y N		Career choice: _____	
Employment		Name of university(s): _____ Research university: _____ Yes _____ No Proposed date of enrollment: _____ Application deadline: _____ Proposed date of graduation: _____ Deadline to register for: ACT _____ SAT _____ Signed up for ACT & SAT Fee Waiver: _____ Yes _____ No Requested Accommodations for PSAT/ACT/SAT? _____ NA _____ Yes _____ No	
Post-High School Education Plans		Continue Education: Y N Not Sure Contact Recruiter: Y N THEA exempt: Y N Evidence by: TAKS SAT/ACT Date to sign up for THEA/Acuplacer/Compass/ASSET: _____ Talked to Office of Disability Services: NA Y N	
Technical, Vocational, Trade School/Certificate Program		Completed GEAR UP Survey 2012-2013: _____ Yes _____ No	
Career choice: _____ Name of technical/vocational school(s): _____ Research technical/vocational school _____ Yes _____ No Proposed date of enrollment: _____ Application deadline: _____ Proposed date of graduation: _____ Continue Education: Y N Not Sure Contact Recruiter: Y N THEA exempt: Y N Evidence by: TAKS SAT/ACT Date to sign up for THEA/Acuplacer/Compass/ASSET: _____ Talked to Office of Disability Services: NA Y N		I have reviewed this form and additional resources. I know whom to contact if I have questions. I understand that it is my responsibility to share this form with my parents/guardians as well as to continue to research my options and follow through on my responsibilities to help me achieve my personal goals. I understand that failure to do so may negatively impact my future personal goals.	
Notes: _____		Signature: _____ Date: _____	

GEAR UP Coordinator - Lourdes Gorzycki 979-209-2582
 GEAR UP Parent Liaison - Norma Trejo 979-209-2429

Outreach Specialist - Corina De La Cruz 979-209-2627
 GEAR UP Parent Liaison - Rita Flores 979-209-7933



Graduation Plan Document Spanish



Plan de Graduación Para los Estudiantes de GEAR UP

Nombre _____	ID# _____	Fecha: _____	Nombre de Ayudante: _____
Plan de Graduación de la Escuela Secundaria		Centro Universitario de dos Años	
Fecha de Graduación: _____ Distinguished Plan Recommended Plan Minimum Plan Posición en la clase ____ promedio de calificaciones ____ Créditos universitarios ____ Fecha del repaso de la transcripción: _____		Carera: _____ Nombre de la escuela (s): _____ Investigar Opciones: _____ Si _____ No Fecha de Inscripción: _____ Ultimo día de inscripción: _____ Fecha de Graduación: _____ Seguir Estudiando: S N No se Reclutador: S N Exento de THEA: S N Exento por: TAKS SAT/ACT Fecha para aplicar para THEA/Acuplacer/Compass/ASSET: _____ Oficina de servicios para discapacitados: NA S N	
Pasos para la graduación de la escuela secundaria		Universidad	
Lista para Graduación		Carera: _____	
Finalización de TAKS: SS ____ M ____ S ____ ELA ____ Ganar 26 Créditos: S N 90% Requisitos de asistencia: S N Fecha de registro para el servicio selectivo (hombres): _____ Fecha de repasar Career Cruising: _____ Visitado el Go Center: S N Atleta universitaria: NCAA Clearinghouse ____ Si ____ No Fecha de FAFSA/TASFA: _____		Nombre de la universidad(s): _____ Investigar Opciones: _____ Si _____ No Fecha de Inscripción: _____ Ultimo día de inscripción: _____ Fecha de Graduación: _____ Ultimo día de inscripción: ACT ____ SAT ____ Inscripción de beca para ACT y SAT: ____ Si ____ No Acomodos solicitados par el PSAT/ACT/SAT? ____ NA ____ Si ____ No Seguir Estudiando: S N No se Reclutador: S N Exento de THEA: S N Exento por: TAKS SAT/ACT Fecha para aplicar para THEA/Acuplacer/Compass/ASSET: _____ Oficina de servicios para discapacitados: NA S N	
Planes de educación para después de la secundaria		Apuntes: _____	
Fuerzas Armadas		Encuesta de GEAR UP 2012-2013: Si No	
Carera: _____ ____ Army ____ Navy ____ Air Force ____ National Guard ____ Marines ____ Coast Guard Investigar Opciones: S N Reclutador: S N Fecha de alistamiento: _____ Fecha de ASVAB: _____			
Escuela Técnica o Programa de Certificado			
Carera _____ Nombre de la escuela(s): _____ Investigar Opciones: _____ Si _____ No Fecha de Inscripción: _____ Ultimo día de inscripción: _____ Fecha de Graduación: _____ Seguir Estudiando: S N No se Reclutador: S N Exento de THEA: S N Exento por: TAKS SAT/ACT Fecha para aplicar para THEA/Acuplacer/Compass/ASSET: _____ Oficina de servicios para discapacitados: NA S N			

He revisado este formulario y recursos adicionales. Yo sé a quién contactar si tengo preguntas. Entiendo que es mi responsabilidad de compartir este formulario con mis padres / tutores, así como para continuar investigando mis opciones y seguir adelante con mis responsabilidades para ayudarme a lograr mis metas personales. Entiendo que el no hacerlo puede influir negativamente en mis metas personales futuras.

Firma: _____ Fecha: _____

GEAR UP Student Graduation Plan Resources

GEAR UP Staff Contact Information:

- Lourdes Gorzycki
 - Office: 979-209-2582
 - Lourdes.gorzycki@bryanisd.org
- Norma Trejo
 - Office: 979-209-2429
 - Norma.trejo@bryanisd.org
- Rita Flores
 - Office: 979-209-7933
 - Rita.flores@bryanisd.org
- Corina De La Cruz
 - 979-209-2627
 - corina.delacruz@bryanisd.org

Academic Advisors:

Bryan High School: 979-209-2600

<https://sites.google.com/a/bryanisd.org/bhs-counselors/home>

Lead Advisor and IB Advisor: Heidi Sauer

Alpha A-E: Jenny Patrick (jenny.patrick@bryanisd.org)

Alpha F-L: Justin Estes (justin.estes@bryanisd.org)

Alpha M-R: TaShauna Green (tashauna.green@bryanisd.org)

Alpha S-Z: Carolyn Waldon (Carolyn.waldon@bryanisd.org)

Career Technology: Kelley Lowes (Kelley.lowes@bryanisd.org)

504 Coordinator and ELL Support:

Kay Leifeste (kay.leifeste@bryanisd.org)

At-Risk: Chantel Hluchan (chantel.hluchan@bryanisd.org)

Rudder High School: 979-209-7983

<https://sites.google.com/a/bryanisd.org/rhs-counselors/>

Alpha A-Ga: Ginger Dallas (ginger.dallas@bryanisd.org)

Alpha Gi-N: Shannon Adams (Shannon.adams@bryanisd.org)

Alpha O-Z: Stacie Short-Puente (Stacie.short@bryanisd.org)

Career & Technology: Luann Argersinger

(luann.argersinger@bryanisd.org)

Bryan Collegiate High School: 979-209-2790

Tommy Roberts: tommy.roberts@bryanisd.org

GO Center Information:

- Military, College, Scholarship Information, Financial Aid
- ACT/SAT/THEA application information and fee waivers
- Tutoring/Mentoring

Bryan High School – Room 5136

Go Center Coordinator/Scholarship Coordinator

Deborah Kerr

Hours: 7:30 - 5:00 Daily

Aggie Mentors: 8:00-5:00 most days.

3450 Campus Drive, Bryan, Texas 77802

Phone: 979.209.2598

Email: deborah.kerr@bryanisd.org

Rudder High School – Room 1208

Go Center Coordinator/Scholarship Coordinator

DJ Hohertz

3251 Austin's Colony Parkway, Bryan 77808

Phone: 979-209-5057

Email: dj.hohertz@bryanisd.org

Bryan Collegiate High School – Room 101

Go Center Coordinator/Scholarship Coordinator

Narietha Carter McLaine

Phone: 979-209-2717

Email: narietha.carter-mclaine@bryanisd.org

Career Cruising:

<https://www.careercruising.com/home/DirectoryURL.aspx/BRY>

We recommend that you use your Bryan ISD email with this web site. Here is an example of your Bryan ISD email:

john.smith##@stu.bryanisd.org. The ## are the last two digits of your ID#.

GEAR UP Student Graduation Plan Resources

ACT Registration Dates and Deadlines:

www.actstudent.org

Check in the Go Center for Fee Waivers if you are on Free/Reduced Lunch.

Test Date	Registration Deadline
October 27, 2012	September 21, 2012
December 8, 2012	November 2, 2012
February 9, 2013	January 11, 2013
April 13, 2013	March 8, 2013
June 8, 2013	May 3, 2013

SAT Registration Dates and Deadlines:

www.sat.collegeboard.org

Check in the Go Center for Fee Waivers if you are on Free/Reduced Lunch.

Test Date	Registration Deadline
October 6, 2012	September 7, 2012
November 3, 2012	October 4, 2012
December 1, 2012	November 1, 2012
January 26, 2013	December 28, 2012
March 9, 2013	February 8, 2013
May 4, 2013	April 5, 2013
June 1, 2013	May 2, 2013

Helpful Sites -

- <http://www.collegeforalltexas.com/>
- https://www.applytexas.org/adappc/gen/c_start.WBX
- <http://knowhow2go.com/>
- <https://www.march2success.com>
- <http://studentaid.ed.gov/PORTALSWebApp/students/english/CollegeGovRetirement.jsp>
- <http://www.collegegoalsundayusa.org/>

- GEAR UP Web Site - <http://gearup.cehd.tamu.edu/>
- FAFSA - <http://www.fafsa.ed.gov/>
- TASFA- <http://www.collegefortexans.com/index.cfm?objectid=D465D848-EA0E-C0EA-5209BC8C89262877>
- ACT - <http://www.actstudent.org/index.html>
- ACT Accommodations - <http://www.actstudent.org/regist/disab/>
- SAT - <http://www.collegeboard.org/>
- SAT Accommodations - <http://sat.collegeboard.org/register/for-students-with-disabilities>
- Selective Service web site: <http://www.sss.gov/default.htm>
- NCAA Clearinghouse - http://web1.ncaa.org/ECWR2/NCAA_EMS/NCAA.jsp

My Next Steps: Based on your career and educational goals, list your next steps and the dates in which you plan to have those completed.

- Examples:
1. Sign up for ACT/SAT.
Completion Date: 9/18
 2. Check out Career cruising to look up my career.
Completion Date: 9/29

1. Share these forms with my parents or guardians.

Target Date: _____

2. _____ Target Date: _____

3. _____ Target Date: _____

4. _____ Target Date: _____

5. _____ Target Date: _____

6. _____ Target Date: _____

Resources

- Resource page also provided in Spanish
- Checklist for transition planning process provided for staff volunteers working with students with disabilities



Obstacles

- Need to translate into Spanish
- Need to modify for students with disabilities
- Reluctant teachers
- Student absences
- School-wide events (drills, pep rallies, testing, etc.)
- Handling errors found during student graduation plans
- Time
- Need to get information to parents

Outcomes We Saw

- Student motivation
- School-wide interest, support, and motivation
- Student level errors corrected
- Sustainability
 - 9th grade meetings
 - Videos
 - Advising
- Hopefully:
 - Increased graduation rates
 - Increased enrollment in post-secondary education



Next Steps

- Targeted college/university tours taken during spring of junior year
- Senior checklists – senior case loads
- Early warning talks with targeted students
- Home visits



Questions? Comments?

- <http://gearup.tamu.edu>
- Lourdes Gorzycki
 - Bryan ISD
 - Lourdes.gorzycki@bryanisd.org
- Corina De La Cruz
 - Bryan ISD
 - Corina.delacruz@bryanisd.org
- Marcia L. Montague, Ph.D.
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