



**2010 NCCEP/GEAR UP Annual Conference**  
***GEARing UP for Excellence:***  
***Linking Programs, Practice and Policy***  
**July 18-21, 2010**  
**Washington Hilton ■ Washington, DC**



**Call for Presentations Submission Instructions**

*Deadline for Submissions is January 22, 2010*

The 2010 NCCEP/GEAR UP Conference will look forward to the next era of implementation for GEAR UP. Our theme this year, *GEARing UP for Excellence: Linking Programs, Practice and Policy*, will provide the context for the networking and professional development opportunities offered at the conference. We encourage all GEAR UP sites to submit a proposal to present on a topic that reflects the innovative work you are doing, and **has never before been shared with the GEAR UP constituency** at an annual conference or Capacity Building session.

**Completing the Call for Presentations Submission Form**

Please complete one application for each proposed presentation. Each partnership may submit a **maximum of 5 applications**. *All presenters are required to register and pay the conference registration fees.* All presenters must be registered and paid in full by May 21, 2010. Send completed submission form to [Susan\\_Shimko@edpartnerships.org](mailto:Susan_Shimko@edpartnerships.org) by January 22, 2010. *Please print or type.*

In order to ensure that we are able to highlight as many GEAR UP programs as possible, we are instituting the following guidelines for submitting an application to present at the 2010 conference:

- An individual may appear as a presenter or convener on **no more than two applications**.
- NCCEP reserves the right to combine similar sessions and edit titles and descriptions as necessary.
- Concurrent sessions are scheduled according to the track they represent. We regret that we will not be able to honor requests for specific presentation times and days.
- **Speaker substitutions are discouraged.** Prior to submitting an application, please be sure all proposed speakers and conveners will be able to attend the 2010 NCCEP/GEAR UP Annual Conference.
- We welcome speakers and presenters from the vendor and sponsor community but ask that these presentations be non-marketing in nature.
- Sessions on Monday and Tuesday are one hour and 15 minutes in duration; sessions on Wednesday morning are one hour and 45 minutes. Most sessions will be held in theater-style rooms to maximize seating capacity. Rooms feature a podium or riser as the focal point.

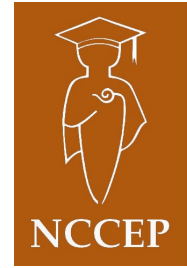
***NEW FOR 2010: APPLY NOW TO PRESENT AT THE GEAR UP PARENT LEADERSHIP INSTITUTE!***

This year NCCEP is opening up the opportunity for all GEAR UP grantees to apply to present at the fourth annual Parent Leadership Institute. The GEAR UP Parent Leadership Institute will take place concurrently with the NCCEP/GEAR UP Annual Conference, at the Washington Hilton Hotel and Towers. See page 3 for more information on how your GEAR UP parents/family members can apply to present a session at this Institute, designed specifically to provide professional development for GEAR UP parents/family members. **The primary presenters at Parent Leadership Institute sessions are GEAR UP parents/family members.**





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**Call for Presentations Submission Form**

*Deadline for Submissions is January 22, 2010*

- 1. Session Presenters** (If applying to present at the Parent Leadership Institute, the presenters should be GEAR UP parents/family members.)

**Convener/Moderator:** *(Primary contact person)*

First Name:                      Last Name:                      Title:

Division/Department:                      Organization/Institution:

Address:

City:                      State:                      Zip:

Telephone (    )    -                      Fax (    )    -                      Email:

**Presenter 1:**

First Name:                      Last Name:                      Title:

Division/Department:                      Organization/Institution:

Address:

City:                      State:                      Zip:

Telephone (    )    -                      Fax (    )    -                      Email:

**Presenter 2:**

First Name:                      Last Name:                      Title:

Division/Department:                      Organization/Institution:

Address:

City:                      State:                      Zip:

Telephone (    )    -                      Fax (    )    -                      Email:

- 2. Proposed Title of Presentation** *(Subject to editing):*



### 3. Conference Track:

*Please indicate the conference track into which your proposal most appropriately fits. (Check only one.)*

**Grants Administration**

Presentations should explain strategies that facilitate the GEAR UP grantee's ability to successfully fulfill the contractual obligations of the grant. Topics may include but are not limited to: meeting the required match, program management, fundraising and resource development, program staffing, program infrastructure, and reporting.

**Strengthening Academic Achievement and Rigor**

Presentations should highlight activities that enhance students' ability to master a college preparatory curriculum. Topics may include but are not limited to: a focus on a specific academic subject such as a language arts, math, or science; out-of-school time or in-school academic enrichment programs; tutoring programs; building a quality teaching force and teacher/staff professional development; dual enrollment or other academic enrichment activities; and curricular alignment throughout the P-20 education pipeline.

**Heightening Educational Aspirations**

Presentations should highlight activities that focus on raising student and community ambitions to achieve a college degree. Topics may include but are not limited to: creating a community culture of high academic and educational expectations, mentoring, career exploration, and student leadership initiatives.

**Increasing College Awareness**

Presentations should highlight activities that help students and families understand how to choose, apply, and gain admission to institutions of higher education. Topics may include but are not limited to: test preparation, parent initiatives, financial literacy, and campus tours.

**Creating Successful Partnerships with the Community**

Presentations should highlight how partnerships with the community facilitate the accomplishment of the goals of the GEAR UP grant and mission. Topics may include but are not limited to: strategies for developing partnerships; family involvement; working effectively with a variety of populations; school/business partnerships; collaborating with higher education, community, faith-based, youth development and/or government agencies; communications and public relations; and ensuring buy-in from the school district.

**Shaping Public Policy at the Local and State Level**

Presentations should highlight the role of GEAR UP in fostering institutional or public policy change. Topics may include but are not limited to: how GEAR UP has fostered school, district, state, or other institutional policy changes; K-16/P-20 policy initiatives; and engaging partners and stakeholders in decision making roles within GEAR UP.

**Best Practices in Program Evaluation**

Presentations should highlight how evaluation results and data can be used for continuous improvement and effective management of GEAR UP projects. Topics may include but are not limited to: demonstrating program impact and outcomes, strategies for effective data collection and analysis, applying specific methodologies to GEAR UP program evaluation, sharing and communicating evaluation findings, and strategies for overcoming common evaluation challenges.

**NEW! Parent Leadership Institute: For Parents, By Parents** (see p. 5 for more information on the Institute)

The Institute is designed for parents and/or family leaders who are involved with state or local GEAR UP or other college access programs and is appropriate for both experienced and emerging parent leaders. The goal of the Institute is to cultivate a group of parents with a greater capacity to promote positive change in their children, school and community, and move forward an agenda that centers around making college possible for all students. **The primary presenters at Parent Leadership Institute sessions should be the GEAR UP parents/family members.**



#### 4. Presentation Abstract

*Provide a brief abstract (100 word maximum) that will be used in the final conference program.*

Include two or three learning objectives. Use active verbs (e.g., discuss, explain, describe, analyze, etc.) and concise descriptive sentences. Remember that this description will promote attendance at your session, so be clear, engaging, and informative!

#### 5. Presentation Summary

*Attach a (three-page maximum) descriptive summary of your presentation.*

Describe the purpose, content, teaching method(s), campus/school application(s), and, where appropriate, policy implications of your presentation. Indicate the target audience (e.g., directors, K–12 educators, evaluation specialists, policy makers, business representatives) and the benefits of attending the session. Finally, describe how your presentation will involve participants in active learning and how the proposed session relates to the overall conference theme.

#### 6. Target Audience

*Please check the box(es) next to the target audience for this presentation:*

- |   |                                     |  |
|---|-------------------------------------|--|
| <input type="checkbox"/> GEAR UP Directors      | <input type="checkbox"/> Teachers   | <input type="checkbox"/> School Administrators |
| <input type="checkbox"/> Parents/Family Members | <input type="checkbox"/> Counselors | <input type="checkbox"/> Superintendents       |
| <input type="checkbox"/> GEAR UP Partners       | <input type="checkbox"/> Students   | <input type="checkbox"/> Other                 |

#### 7. Session Type (check only 1)

- Concurrent Session: 1 hour and 15 minute sessions scheduled for Monday and Tuesday.
- Extended Session: 1 hour and 45 minute sessions scheduled for Wednesday morning.
- Parent Leadership Institute: 1 hour and 15 minute sessions scheduled for Monday and Tuesday.

#### 8. Audiovisual Needs

*The following items are available at no cost to the presenter. Please check the box(es) next to the items that you require:*

- Screen Only       DVD/Screen       Flipchart/markers

**Audiovisual requests should reflect preferences for the entire panel. (No requests for equipment will be accepted after 1/22/2010)**

***Important Note: LCD projector, Internet connection, modem, or direct-dial phone lines are available at a cost to the presenter. Contact [Susan\\_Shimko@edpartnerships.org](mailto:Susan_Shimko@edpartnerships.org) for hotel price list.***

**Proposals due by January 22, 2010.**

Complete and submit proposal electronically to: [Susan\\_Shimko@edpartnerships.org](mailto:Susan_Shimko@edpartnerships.org)





## 2010 GEAR UP Parent Leadership Institute

July 26-27, 2010

Washington Hilton Hotel and Towers, Washington DC

NCCEP is pleased to conduct the 4<sup>th</sup> annual Parent Leadership Institute for members of the GEAR UP community. NCCEP is grateful for the continued support of CollegeEd, an academic and career planning curriculum developed by the College Board for grades 7 – 12. The goal of the Parent Leadership Institute is to cultivate a group of parents with a greater capacity to promote positive change in their children, school and community, and move forward an agenda that centers around making college possible for all students. These goals will be accomplished by:

- ♦ Providing networking opportunities for GEAR UP parents.
- ♦ Providing a sharing forum for GEAR UP parents.
- ♦ Raising the awareness of the variety of activities in which GEAR UP parents and families are engaged.
- ♦ Enhancing some of the skills necessary to lead family involvement efforts in a local GEAR UP site.
- ♦ Developing a set of next steps that participants will take to strengthen their role as a leader in GEAR UP family involvement and school improvement efforts.

The Institute is designed for parents and/or family leaders who are involved with state or local GEAR UP or other college access programs and is appropriate for both experienced and emerging parent leaders. We expect that a minimum of 80% of the audience will be GEAR UP parents/family members.

Most sessions at the Parent Leadership Institute will be presented *for parents, by parents*. The primary presenters at these sessions are the GEAR UP parents/family members themselves. Other GEAR UP staff are welcome to help present the session, but the point of the Institute is to facilitate parent-to-parent sharing and learning.

Sessions will be conducted in English and Spanish; NCCEP will select a minimum of two Institute sessions that will be conducted entirely in Spanish.

We look forward to receiving your submissions to present at the 2010 GEAR UP Parent Leadership Institute!

