



**National Council for Community
and Education Partnerships Annual Conference 2005**
*A National Meeting of GEAR UP and College Access Practitioners,
Business and Community Partners*
Hilton San Francisco • San Francisco, CA • July 17–20, 2005

NCCEP ANNUAL CONFERENCE 2005

(Tax Exempt Federal Identification Number: 31-1669930)

INVOICE

Reference P.O. Number: _____

Registration will not be accepted without a P.O. Number.

Bill to: GEAR UP Grantee Number _____

Purpose: NCCEP Annual Conference Registration

Registration Costs Include: Conference training workshops and sessions, all meeting and training materials, continental breakfasts, lunches, receptions, and coffee breaks. Make checks payable to NCCEP.

Conference Fees & Postmark Deadlines

<p>Early Discounted Rate March 15–April 26, 2005 \$625.00 per person</p> <p>One-Day Rate \$400.00 per person</p> <p>Student Rate (grades 6–12) \$300.00 per student</p>	<p>Pre-Registration April 27–June 8, 2005 \$675.00 per person</p> <p>One-Day Rate \$450.00 per person</p> <p>Student Rate (grades 6–12) \$300.00 per student</p>	<p>On-Site Registration June 9–July 17, 2005* \$695.00 per person</p> <p>One-Day Rate \$500.00 per person</p> <p>Student Rate (grades 6–12) \$300.00 per student</p>
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**Beginning July 1, 2005, all registration payments must be made by credit card.*

Number of People Attending: _____ x fee _____ = \$ _____

Registration: As stated on the registration form, conference registrations are confirmed on a first-come, first-served basis and when payment has been received at the NCCEP office. Purchase order forms should be faxed to (202) 530-0809.

Cancellation Policy: Conference registration fees paid in advance are refundable if written notice is received and post-marked on or before **June 17, 2005**. A \$100.00 processing fee will be assessed on all eligible refunds. All refunds will be issued after the conference. Individuals who FAIL to cancel their registration in writing on or before the deadline date and do not attend the conference are considered no-shows and are NOT eligible for refunds. **Individuals registering after the cancellation deadline and who do not attend will be responsible for registration fees.**

GEAR UP conferences are recognized as a professional development opportunity for GEAR UP Partnerships. The conference program is being coordinated by NCCEP in collaboration with the U.S. Department of Education GEAR UP Program.

Authorized NCCEP Signature

Signature of Authorized GEAR UP Director Fiscal Agent

COMPLETE AND SUBMIT THIS FORM TO YOUR PURCHASING DEPARTMENT TO PROCESS PAYMENT.

MAKE CHECKS PAYABLE TO NCCEP. SEND PAYMENT TO:

National Council for Community and Education Partnerships

Attn: Pamela Bradley

1400 20th Street, NW • Suite G-1 • Washington, DC 20036

Tel: 202-530-1135 • Fax: 202-530-0809 • E-mail: pamela_bradley@edpartnerships.org • www.edpartnerships.org